



# Board of Commissioners Minutes

15 West Kellogg Blvd.  
Saint Paul, MN 55102  
651-266-9200

---

**May 2, 2023 - 9 a.m.**

**Council Chambers - Courthouse Room 300**

---

The Ramsey County Board of Commissioners met in regular session at 9:03 a.m. with the following members present: Frethem, McGuire, Moran, Ortega, Reinhardt, Xiong and Chair MatasCastillo. Also present were Ryan O'Connor, County Manager, and Jada Lewis, Civil Division Director, Ramsey County Attorney's Office.

## **ROLL CALL**

Present: Frethem, MatasCastillo, McGuire, Moran, Ortega, Reinhardt, and Xiong

## **PLEDGE OF ALLEGIANCE**

## **LAND ACKNOWLEDGEMENT**

Read by Commissioner Xiong

1. Agenda of May 2, 2023 is Presented for Approval [2023-090](#)

Sponsors: County Manager's Office

Approve the agenda of May 2, 2023.

Motion by Moran, seconded by McGuire. Motion passed.

Aye: Frethem, MatasCastillo, McGuire, Moran, Ortega, Reinhardt, and Xiong

2. Minutes from April 25, 2023 are Presented for Approval [2023-091](#)

Sponsors: County Manager's Office

Approve the April 25, 2023 Minutes.

Motion by Xiong, seconded by Moran. Motion passed.

Aye: Frethem, MatasCastillo, McGuire, Moran, Ortega, Reinhardt, and Xiong

## **PROCLAMATION**

3. Proclamation: Tech Month [2023-117](#)

Sponsors: Workforce Solutions

Presented by Commissioner Moran.

## **ADMINISTRATIVE ITEMS**

4. 2023 Special Board of Appeal and Equalization [2023-165](#)

Sponsors: County Assessor's Office

1. Appoint the Special Board of Appeal and Equalization members and designated chairs, to conduct the 2023 Ramsey County Special Board of Appeal and Equalization, as needed, on meeting days June 13, 2023 through June 26, 2023 (excluding Saturday):
  - Jan Rapheal - District 1
  - Mitch Corbin - District 2
  - Jeanette Jones - District 3
  - Artika Tyner - District 3
  - Susan Gilmer- District 4
  - Ron Stevens (Chair) - District 5
  - Cheniqua Johnson - District 6
  - Joy Erickson (Chair) - District 7
  - John Mascari - County Manager appointed
  - Patty Lammers - County Manager appointed
2. Approve the Procedural Rules to be adhered to by the 2023 Ramsey County Special Board of Appeal and Equalization.
3. Approve the Code of Ethics and Conduct Guidelines to be adhered to by the 2023 Ramsey County Special Board of Appeal and Equalization.
4. Authorize the County Manager to approve the payment of expenses for the 2023 Ramsey County Special Board of Appeal and Equalization and expenses for training for 2024 Ramsey County Special Board of Appeal and Equalization members as required by Minnesota Statutes, Section 274.13.

Motion by Xiong, seconded by McGuire. Motion passed.

Aye: Frethem, MatasCastillo, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2023-065

5. Public Works Construction Quarterly Report for January 1, 2023 through March 31, 2023 [2023-163](#)

Sponsors: Public Works

Accept the Public Works Construction Quarterly Report for the period of January 1, 2023 through March 31, 2023.

Motion by Xiong, seconded by McGuire. Motion passed.

Aye: Frethem, MatasCastillo, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2023-066

6. Agreement with City of New Brighton for Voting Equipment and Elections Services [2023-164](#)

Sponsors: Property Tax, Records & Election Services

1. Approve agreement with the city of New Brighton for a contract for election services from June 1, 2023 through December 31, 2026.
2. Authorize the Chair and Chief Clerk to execute the agreement.
3. Authorize the County Manager to approve and execute amendments to the agreement in accordance with the provisions of the agreement and all other terms and conditions remaining the same, in a form approved by the County Attorney's Office.
4. Approve an increase in the personnel complement of the Elections Office by 1.0 Full-Time Equivalent.

Motion by Xiong, seconded by McGuire. Motion passed.

Aye: Frethem, MatasCastillo, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2023-067

7. Appointment to the Workforce Innovation Board of Ramsey County [2023-119](#)

Sponsors: Workforce Solutions

Appoint Lauren Hunter to represent Business on the Workforce Innovation Board of Ramsey County for a term beginning May 2, 2023 and ending July 31, 2023.

Motion by Xiong, seconded by McGuire. Motion passed.

Aye: Frethem, MatasCastillo, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: B2023-068

## **POLICY ITEM**

8. Presentation: Update on Solicitations for Critical Corridors, Community [2023-147](#)  
Development Block Grant, and Housing Development

Sponsors: Community & Economic Development

None. For information and discussion only.

Discussion can be found on archived video.

## **LEGISLATIVE UPDATE**

Presented by Commissioner MatasCastillo. Discussion can be found on archived video.

## **COUNTY CONNECTIONS**

Presented by County Manager, Ryan O'Connor. Discussion can be found on archived video.

## **OUTSIDE BOARD AND COMMITTEE REPORTS**

Discussion can be found on archived video.

## **BOARD CHAIR UPDATE**

Presented by Chair MatasCastillo. Discussion can be found on archived video.

## **ADJOURNMENT**

Chair MatasCastillo declared the meeting adjourned at 10:39 a.m.