

# **Board of Commissioners Minutes**

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**April 20, 2021 - 9 a.m.**

**Council Chambers - Courthouse Room 300**

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The Ramsey County Board of Commissioners met virtually in regular session at 9:01 a.m. with the following members present: Frethem, MatasCastillo, McDonough, McGuire, Ortega, Reinhardt, and Chair Carter. Also present were Ryan O'Connor, County Manager, and Sam Clark, Civil Division Director, Ramsey County Attorney's Office.

## **ROLL CALL**

Present: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

## **PLEDGE OF ALLEGIANCE**

1. Agenda of April 20, 2021 is Presented for Approval. [2021-181](#)

Sponsors: County Manager's Office

Approve the agenda of April 20, 2021.

Motion by Ortega, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

2. Minutes from April 13, 2021 are Presented for Approval [2021-194](#)

Sponsors: County Manager's Office

Approve the April 13, 2021 Minutes.

Motion by Reinhardt, seconded by MatasCastillo. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

## **PROCLAMATION**

3. Administrative Professional Day and Administrative Professionals Week [2021-150](#)

Sponsors: Human Resources

Presented by Commissioner Ortega. Administrative staff who were present to accept the proclamation on behalf all Ramsey County administrative staff were: Jaime LaVigne, Health and Wellness Service Team, Beverly Hammond, Ramsey County Board Office, Rob Sheehan, Information and Public Records Service Team, Cindy Davy, Ramsey County Sheriff's Office, September Brown, Social Services, Mark Underwager, Social Services, Donn Lindstrom, Veterans Services. Discussion can be found on archived video.

## **COVID UPDATE**

Presented by County Manager Ryan O'Connor, Kathy Hedin, Deputy County Manager - Health and Wellness Service Team, Laura Anderson, Deputy Incident Commander - Public Health. Discussion can be found on archived video.

**ADMINISTRATIVE ITEMS****4. Agreements with Cities for Voting Equipment and Elections Services [2021-179](#)**

Sponsors: Information and Public Records Administration

1. Approve the agreements with the cities of Falcon Heights, North Saint Paul, Roseville, and Vadnais Heights for election services, for an initial term from January 1, 2021 through December 31, 2026, and renewable for one additional two-year term.
2. Authorize the Chair and Chief Clerk to execute the agreements.
3. Authorize the County Manager to execute amendments to the agreements in accordance with the provisions of the agreements and with all other terms and conditions remaining the same, and in a form approved by the County Attorney's Office.

Motion by Ortega, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-087

**5. Local Unified Plan for 2021-2024 [2021-178](#)**

Sponsors: Workforce Solutions

1. Approve the submission of the Local Unified Plan for Adult Employment Services in Program Years 2021-2024 (July 1, 2021 - June 30, 2024) to the Minnesota Department of Employment and Economic Development as required by the Workforce Innovation and Opportunity Act.
2. Authorize the County Manager to apply for and accept grant funds once funds become available from the Minnesota Department of Employment and Economic Development.
3. Authorize the County Manager to execute the grant agreement.
4. Authorize the County Manager to enter into agreements and amendments to agreements in accordance with the County's procurement policies and procedures, provided the amounts are within the limits of the grant funding.
5. Authorize the County Manager to make temporary cash loans, as needed, from the County General Fund to Workforce Solutions to cover program expenses until Federal and State youth program funds are received, with repayment to be made upon receipt of the funds.

Motion by Ortega, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-088

**6. February 2021 Report of Contracts, Grant and Revenue Agreements, Emergency Purchases, Sole Source, Single Source Purchases and Final Payments [2021-189](#)**

Sponsors: Finance

Accept the monthly report of contracts, grant and revenue agreements, emergency purchases, sole source and single source purchases and final payments for the month of February 2021.

Motion by Ortega, seconded by Reinhardt. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-089

**LEGISLATIVE UPDATE**

Presented by Commissioner McGuire. Discussion can be found on archived video.

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**OUTSIDE BOARD AND COMMITTEE REPORTS**

Discussion can be found on archived video.

**BOARD CHAIR UPDATE**

Presented by Chair Carter. Discussion can be found on archived video.

**COUNTY CONNECTIONS**

Presented by County Manager, Ryan O'Connor. Discussion can be found on archived video.

**ADJOURNMENT**

Chair Carter declared the meeting adjourned at 10:19 a.m.

**CLOSED MEETING**

Re: RCRRA v. M. A. Mortenson Company and ThyssenKrupp Elevator Corporation (62-CV-18-7284)

The closed meeting of the Ramsey County Regional Railroad Authority was called to order at 10:36 a.m. with the following members present: Commissioners Carter, Frethem, MatasCastillo, McGuire, McDonough, Reinhardt and Chair Ortega. Also present: Ryan O'Connor, County Manager; Sam Clark, Civil Division Director, Office of the Ramsey County Attorney. Also present: Johanna Berg, Deputy County Manager; Alex Kotze, Chief Financial Officer, Finance; Jean Kruger, Director of Property Management; Amy Schmidt, Assistant County Attorney, Civil Division, Office of the Ramsey County Attorney; and Claire Heitman, Civil Division, Office of the Ramsey County Attorney. Also present was the following outside counsel: Scott Benson, Briol & Benson, PLLC.

The board directed Ramsey County staff to proceed as discussed in the closed meeting.

The closed meeting was adjourned at 11:11 a.m.