



Board of Commissioners Minutes

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

October 1, 2024 - 9 a.m.

Council Chambers - Courthouse Room 300

The Ramsey County Board of Commissioners met in regular session at 9:03 a.m. with the following members present: Frethem, McGuire, Moran, Ortega, and Chair Reinhardt. Commissioner Xiong arrived at 9:08 a.m. Also present were Ling Becker, County Manager, and Jada Lewis, Civil Division Director, Ramsey County Attorney's Office.

ROLL CALL

Commissioner Xiong arrived at 9:08 a.m. and missed Roll Call, approval of the October 1, 2024 Agenda, and approval of the September 24, 2024 Minutes. She was present for the approval of the Administrative Items.

Present: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGEMENT

Read by Commissioner Ortega.

1. Agenda of October 1, 2024 is Presented for Approval [2024-263](#)

Sponsors: County Manager's Office

Approve the agenda of October 1, 2024.

Motion by McGuire, seconded by Frethem. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

2. Minutes from September 24, 2024 are Presented for Approval [2024-260](#)

Sponsors: County Manager's Office

Approve the September 24, 2024 Minutes.

Motion by Ortega, seconded by Frethem. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

PROCLAMATION

3. Proclamation: Licensed Family Child Care Provider Recognition Day [2024-415](#)

Sponsors: Social Services

Presented by Commissioner Frethem. Discussion can be found on archived video.

4. Proclamation: Domestic Violence Awareness Month [2024-402](#)

Sponsors: Public Health

Presented by Commissioner Reinhardt. Discussion can be found on archived video.

ADMINISTRATIVE ITEMS

5. Joint Powers Agreement with the Metro East Consortium for Adult Basic Education Services [2024-332](#)

Sponsors: Community Corrections

1. Approve the Joint Powers Agreement with the Metro East Consortium, 2520 East 12th Avenue, North St. Paul, MN 55109 for adult basic education services upon execution through June 30, 2025.
2. Authorize the Chair and Chief Clerk to execute the Joint Powers Agreement.

Motion by Ortega, seconded by McGuire. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: [B2024-189](#)

6. Certification of Property Assessed Clean Energy Charges for Energy Improvements [2024-425](#)

Sponsors: Community & Economic Development

1. Request the County Auditor to extend the proposed special assessment plus interest on the following property:

Owner: Court West Business LLC

Property Address: 2610 University Avenue West, Saint Paul, MN 55114

PIN: 29-29-23-32-0036

Project Type: Energy efficiency Heating, Ventilation and Air Conditioning (HVAC)

Assessment Request: \$353,000

Interest Rate: 5.50 %

Interest Starts Accruing: 01/01/2025

Finance Period: 10 years

Such assessments shall be payable in equal annual principal and interest installments extending over the term of the special assessment. The first of the installments shall be payable with general property taxes in 2024, and shall bear interest at the rates per annum and interest start date stated above, and to the first installment shall be added interest on the entire assessment from the interest start date until December 31 of the tax payable year to which the first installment will be extended, and to each subsequent installment, when due, shall be added interest for one year on all unpaid installments and to each installment shall also be added the special assessment administration fee required by Minnesota Statutes section 429.061, subdivision 5.

2. Direct the Chief Clerk to send a certified copy of this Resolution to the County Auditor to extend the assessment for Court West Business LLC on the property tax lists of the county.

Motion by Ortega, seconded by McGuire. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: [B2024-190](#)

7. Revised Salary Plan and Grade for the Job Classification, Director of Ramsey County Libraries - Unclassified [2024-428](#)

Sponsors: Human Resources

Approve the revised salary plan and grade for the job classification: Director of Ramsey County

Libraries - Unclassified to the following:

- Salary Plan 98B Grade 43 (Annual Salary Range: \$118,807-\$176,308)

Motion by Ortega, seconded by McGuire. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: [B2024-191](#)

8. First Amendment to Lease Agreement with the City of Saint Paul for Office Space in the City Hall Annex [2024-426](#)

Sponsors: Property Management

1. Approve the first amendment to the lease agreement with the city of Saint Paul, 15 West Kellogg Boulevard, Suite 700, Saint Paul, MN, 55102, for a reduction of 2,322 useable square feet of leased space in the City Hall Annex, 25 West 4th Street, Suite 150, Saint Paul, MN 55102, for the period of October 1, 2024 through June 30, 2025.
2. Authorize the Chair and Chief Clerk to execute the lease amendment.

Motion by Ortega, seconded by McGuire. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: [B2024-192](#)

9. Memorandum of Agreement with Capitol Region Watershed District for the Operations and Maintenance of Stormwater Facilities [2024-393](#)

Sponsors: Public Works

1. Approve the Memorandum of Agreement with Capitol Region Watershed District for Operations and Maintenance of Stormwater Facilities with Capitol Region Watershed District for operation and maintenance of stormwater facilities within their jurisdiction.
2. Authorize the Chair and Chief Clerk to execute the Memorandum of Agreement.

Motion by Ortega, seconded by McGuire. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: [B2024-193](#)

10. Settlement Agreement in Orlando Hooper v. Ramsey County (MDHR File No. 74939) [2024-466](#)

Sponsors: Board of Commissioners

1. Approve the settlement agreement with Orlando Hooper relating to Orlando Hooper v. Ramsey County (MDHR File No. 74939), totaling \$44,000.
2. Authorize the Chair and Chief Clerk to execute the settlement agreement.

Motion by Ortega, seconded by McGuire. Motion passed.

Aye: Frethem, McGuire, Moran, Ortega, Reinhardt, and Xiong

Resolution: [B2024-194](#)

COUNTY CONNECTIONS

Presented by County Manager, Ling Becker. Discussion can be found on archived video.

OUTSIDE BOARD AND COMMITTEE REPORTS

Discussion can be found on archived video.

BOARD CHAIR UPDATE

Presented by Chair Reinhardt. Discussion can be found on archived video.

ADJOURNMENT

Chair Reinhardt declared the meeting adjourned at 10:30 a.m.