

Board of Commissioners Minutes

May 11, 2021 - 9 a.m.

Council Chambers - Courthouse Room 300

The Ramsey County Board of Commissioners met virtually in regular session at 9:08 a.m. with the following members present: Frethem, MatasCastillo, McDonough, McGuire, Ortega, Reinhardt, and Chair Carter. Also present were Ryan O'Connor, County Manager, and Sam Clark, Civil Division Director, Ramsey County Attorney's Office.

ROLL CALL

Present: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

PLEDGE OF ALLEGIANCE

1. Agenda of May 11, 2021 is Presented for Approval. [2021-185](#)

Sponsors: County Manager's Office

Approve the agenda of May 11, 2021.

Motion by McGuire, seconded by Ortega. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

2. Minutes from May 4, 2021 are Presented for Approval [2021-252](#)

Sponsors: County Manager's Office

Approve the May 4, 2021 Minutes.

Motion by McDonough, seconded by MatasCastillo. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

PROCLAMATION

3. Proclamation: Mental Health Awareness Month [2021-261](#)

Sponsors: Public Health

Presented by Commissioner MatasCastillo. Staff from Public Health and Social Services accepted the proclamation. Discussion can be found on archived video.

INFORMATION

4. COVID Information [2021-253](#)

Sponsors: County Manager's Office

Information was provided by County Manager Ryan O'Connor, Dr. Lynne Ogawa, Medical Director - Public Health, Laura Anderson, Deputy Incident Commander - Public Health, Mark Jackson, Program Specialist - Public Health, and Zitlali Chavez Ayala, Environmental Health Fellow. Discussion can be found on archived video

ADMINISTRATIVE ITEMS

5. Agreement with HealthPartners Administrators Inc. for Cafeteria Plan Administration Services (also known as Flexible Spending Account Administration) [2021-230](#)

Sponsors: Human Resources

1. Approve the Agreement with HealthPartners Administrators, Inc., 8170 33rd Ave South, P.O. Box 1309, Bloomington MN 55440 for administrative services for the County's Flexible Spending Account (FSA) program which includes Health Care, Dependent Care and Transportation expense reimbursement accounts, for the period of May 12, 2021 to December 31, 2023 and may be renewed for up to one (1) additional three-year period.
2. Authorize the Chair and Chief Clerk to execute the agreement.
3. Authorize the County Manager to execute amendments to the agreement in accordance with the County's procurement policies and procedures provided the amounts are within the limits of available funding

Motion by MatasCastillo, seconded by McDonough. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-098

6. Terms of Collective Bargaining Agreements with the Technical Employee Association for the Year 2021 [2021-227](#)

Sponsors: Human Resources

1. Approve the terms of the collective bargaining agreement with the Technical Employee Association for the year 2021.
2. Authorize the Chair and the County Manager, as representatives of the County, to approve and sign the agreement incorporating these terms and conditions.

Motion by MatasCastillo, seconded by McDonough. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-099

7. Local Option Disaster Tax Abatement [2021-229](#)

Sponsors: County Assessor's Office

Approve the Local Option Disaster Tax Abatement, and any penalty and interest, with a reduction of \$10,000 or more for 1611 Wynne Ave, Saint Paul, MN 55108-2707, PIN: 28-29-23-11-0038.

Motion by MatasCastillo, seconded by McDonough. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-100

8. Property Tax Abatement [2021-244](#)

Sponsors: County Assessor's Office

Approve the property tax abatement, and any penalty and interest, with a reduction of \$10,000 or more for 1790 Larpenteur Ave W Falcon Heights, MN 55113-5736, PIN: 21-29-23-12-0016.

Motion by MatasCastillo, seconded by McDonough. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-101

10. Closeout Ramsey County Library - Shoreview Capital Improvement Program project to partially fund the Ramsey County Library-Maplewood Renovation project. [2021-226](#)

Sponsors: Library

Approve the closeout of the Ramsey County Library (RCL) - Shoreview Capital Improvement Program project and transfer \$757,019.44 to the RCL-Maplewood Remodel project.

Subsequently return \$757,019.44 from the RCL-Maplewood Remodel Project to the Library Operations Fund.

Motion by MatasCastillo, seconded by McDonough. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-102

11. March 2021 Report of Contracts, Grant and Revenue Agreements, Emergency Purchases, Sole Source, Single Source Purchases and Final Payments [2021-228](#)

Sponsors: Finance

Accept the monthly report of contracts, grant and revenue agreements, emergency purchases, sole source and single source purchases and final payments for the month of March 2021.

Motion by MatasCastillo, seconded by McDonough. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-103

9. Amended and Restated Lease Agreement and Cooperative Agreement with the City of Saint Paul. [2021-232](#)

Sponsors: Property Management

1. Approve the amended and restated lease agreement with the City of Saint Paul, 15 Kellogg Boulevard West, St. Paul, MN 55102 for the 7.24-acre property in Maplewood to be used as a shooting range through December 31, 2073.
2. Authorize the Chair and Chief Clerk to execute the lease agreement.
3. Approve the Cooperative Agreement with the City of Saint Paul, 15 Kellogg Boulevard West, St. Paul, MN 55102, providing \$60,000 in funding for the purchase of sound suppressors to be used at the shooting range.
4. Authorize the Chair and Chief Clerk to execute the Cooperative Agreement.

Discussion can be found on archived video.

Motion by Reinhardt, seconded by MatasCastillo. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Resolution: B2021-104

LEGISLATIVE UPDATE

Presented by Commissioner McGuire. Discussion can be found on archived video.

COUNTY CONNECTIONS

Presented by County Manager, Ryan O'Connor. Discussion can be found on archived video.

OUTSIDE BOARD AND COMMITTEE REPORTS

Discussion can be found on archived video.

BOARD CHAIR UPDATE

Presented by Chair Carter. Discussion can be found on archived video.

ADJOURNMENT

Chair Carter declared the meeting adjourned at 10:29 a.m.