

# Board of Commissioners Minutes

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**August 2, 2022 - 9 a.m.**

**Council Chambers - Courthouse Room 300**

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The Ramsey County Board of Commissioners met in regular session at 9:00 a.m. with the following members present: Carter, Frethem, McDonough, McGuire, Ortega, and Chair MatasCastillo. Absent: Reinhardt. Also present were Ryan O'Connor, County Manager, and Sam Clark, Civil Division Director, Ramsey County Attorney's Office.

## **ROLL CALL**

Present: Carter, Frethem, MatasCastillo, McDonough, McGuire, and Ortega  
Absent: Reinhardt

## **PLEDGE OF ALLEGIANCE**

## **LAND ACKNOWLEDGEMENT**

Read by Commissioner McGuire.

1. Agenda of August 2, 2022 is Presented for Approval [2022-322](#)

Sponsors: County Manager's Office

Approve the agenda of August 2, 2022.

Motion by McDonough, seconded by Carter. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, and Ortega

Absent: Reinhardt

2. Minutes from July 19, 2022 are Presented for Approval [2022-323](#)

Sponsors: County Manager's Office

Approve the July 19, 2022 Minutes.

Motion by Ortega, seconded by McGuire. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, and Ortega

Absent: Reinhardt

## **ADMINISTRATIVE ITEMS**

3. First Amendment to the Agreement with Gallagher Benefit Services for Modernization of Personnel Rules, Job Classifications and Compensation Plans [2022-406](#)

Sponsors: County Manager's Office

1. Approve the first amendment to the agreement with Gallagher Benefit Services for modernization of the personnel rules, job classifications and compensation plans for the period of August 3, 2022 through February 4, 2024 in an amount not to exceed \$135,000 and a total amount not to exceed \$1,115,000.

2. Authorize the Chair and Chief Clerk to execute the amendment.

Motion by McGuire, seconded by Carter. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, and Ortega

Absent: Reinhardt

Resolution: B2022-179

4. Second Amendment to the Joint Powers Agreement with the Ramsey/Washington Recycling and Energy Board

[2022-407](#)

Sponsors: Public Health

1. Approve the Second Amendment to the Joint Powers Agreement with the Ramsey/Washington Recycling and Energy Board.
2. Authorize the Chair and Chief Clerk to execute the Second Amendment.

Motion by McGuire, seconded by Carter. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, and Ortega

Absent: Reinhardt

Resolution: B2022-180

5. Grant Award from the Minnesota Department of Human Services for Housing Support Infrastructure

[2022-403](#)

Sponsors: Housing Stability

1. Ratify the submittal of the grant application to the Minnesota Department of Human Services Housing and Support Services Division, Community Living Infrastructure Program in the amount of \$429,126 for capacity building and administration of the Housing Support Program.
2. Accept a grant award and approve a grant agreement with the Minnesota Department of Human Services for Housing Support Program infrastructure for the period of August 2, 2022 through March 31, 2024, in the amount of \$429,126.
3. Authorize the Chair and Chief Clerk to execute the grant agreement.
4. Authorize the County Manager to enter into agreements and execute amendments to agreements in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of the grant funding.

Motion by McGuire, seconded by Carter. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, and Ortega

Absent: Reinhardt

Resolution: B2022-181

6. Revenue Agreement with Saint Paul Public Schools for Earn as You Learn Program

[2022-395](#)

Sponsors: Workforce Solutions

1. Authorize the County Manager to approve and execute a revenue agreement with Saint Paul Public Schools for Earn as You Learn Program for a total sum not to exceed \$64,800, in a form approved by the County Attorney's Office.
2. Authorize the County Manager to approve and execute amendments to renew the term of the agreement, increase funds or expand services, with all other terms and conditions remaining the same, in a form approved by the County Attorney's Office.

Motion by McGuire, seconded by Carter. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, and Ortega

Absent: Reinhardt  
Resolution: B2022-182

7. Funding for County Priorities

[2022-396](#)

Sponsors: Finance

1. Approve funding and related transfers of \$5,150,000 for the following county priorities
  - a. \$1,000,000 in a project for investigations budgeted in the Compliance and Ethics division of the County Manager's Office.
  - b. \$500,000 to replenish capital funds reallocated for operating expenses in 2021.
  - c. \$150,000 for critical county systems in Information Services.
  - d. \$500,000 for tax system software maintenance in Property Tax, Records, and Election Services.
  - e. \$2,000,000 for the Information Technology Portfolio and the Technology Governance Committee in Information Services.
  - f. \$1,000,000 to support space consolidation efforts in Community Corrections.
2. Authorize the County Manager to account for the investigations funding listed above as a project budget in the Compliance and Ethics division of the County Manager's Office.
3. Authorize the County Manager to enter into agreements, execute change orders and amendments to agreements in accordance with the county's procurement policies, provided the amounts are within the limits of funding.

Discussion can be found on archived video.

Motion by McGuire, seconded by Frethem. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, and Ortega

Absent: Reinhardt

Resolution: B2022-183

## ORDINANCE PROCEDURES

8. Proposed Property Management Department Ordinance

[2022-401](#)

Sponsors: Economic Growth and Community Investment

Adopt the Proposed Property Management Department Ordinance.

Motion by Carter, seconded by Frethem. Motion passed.

Aye: Carter, Frethem, MatasCastillo, McDonough, McGuire, and Ortega

Absent: Reinhardt

Resolution: B2022-184

## PRESENTATION

9. Presentation: RiversEdge Update

[2022-408](#)

Sponsors: Community & Economic Development

None. For information and discussion only.

## COUNTY CONNECTIONS

Presented by County Manager, Ryan O'Connor and Acting County Manager, Kathy Hedin. Discussion can be found on archived video.

**OUTSIDE BOARD AND COMMITTEE REPORTS**

Discussion can be found on archived video.

**BOARD CHAIR UPDATE**

Presented by Chair MatasCastillo. Discussion can be found on archived video.

**ADJOURNMENT**

Chair MatasCastillo declared the meeting adjourned at 10:27 a.m.

**CLOSED MEETING**

Pursuant to Minnesota Statutes § 13D.05, subd. 3(c)(3) (to develop or consider offers or counteroffers for the purchase or sale of real property), the Ramsey County Board will meet in a closed meeting, which is not open to the public.

In Re RiversEdge: The property that is the subject of this meeting is located in the City of St. Paul on Kellogg Boulevard, extending west from the corner of Kellogg Boulevard and Wabasha Street. The property is commonly known as the former Ramsey County Adult Detention Center and Ramsey County West Building sites.

The Closed Meeting was called to order at 10:42 a.m. with the following members present: Commissioners Carter, Frethem, McDonough, McGuire, Ortega, and Chair MatasCastillo. Also present: Ryan O'Connor, County Manager; Kathy Hedin, Deputy County Manager - Health and Wellness Service Team; Alex Kotze, Chief Financial Officer, Finance; Johanna Berg, Deputy County Manager - Economic Growth and Community Investment Service Team; Amy Schmidt, Assistant County Attorney, Office of the Ramsey County Attorney; Kari Collins, Director, Community and Economic Development; Josh Olson, Deputy Director, Community and Economic Development; Rick Howden, Economic Development Specialist, Community and Economic Development; Martha Faust, Redevelopment Manager, Community and Economic Development; Jenny Groskopf, Enterprise Risk Manager, Finance; Jeanette Boit-Kania, Debt Manager, Finance; Jennifer O'Rourke, Director of Government Relations, County Manager's Office; and Mee Cheng, Chief Clerk - County Board, County Manager's Office. Also present was the following outside consultant, Thomas Wallrich, Cozen O'Connor.

The Board of Ramsey County Commissioners authorized the Office of the Ramsey County staff to proceed as discussed in this closed meeting.

The closed meeting was adjourned at 11:56 a.m.