



Board of Commissioners

Agenda

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

April 15, 2025 - 9 a.m.

Council Chambers - Courthouse Room 300

ROLL CALL

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGEMENT

1. **Agenda of April 15, 2025 is Presented for Approval** [2024-550](#)

Sponsors: County Manager's Office

Approve the agenda of April 15, 2025.

2. **Minutes from April 8, 2025 are Presented for Approval** [2024-564](#)

Sponsors: County Manager's Office

Approve the April 8, 2025 Minutes.

PROCLAMATION

3. **Proclamation: National Public Safety Telecommunicators Week (April 13 - April 19)** [2025-132](#)

Sponsors: Safety and Justice, Emergency Communications

ADMINISTRATIVE ITEMS

4. **Approval of Fees for Loss of Use and Enterprise Risk Management Administrative Overhead During Subrogation of Claims** [2025-101](#)

Sponsors: County Manager's Office

1. Approve recovering Loss of Use fees when seeking reimbursement from the at-fault party in liability claims.
2. Approve recovering Enterprise Risk Management Administrative Overhead fees when seeking reimbursement from the at-fault party in liability claims.
3. Approve adding Loss of Use and Enterprise Risk Management Administrative Overhead fees to the Ramsey County Fee Schedule.

5. **Agreement with Hennepin County for CEO Now Business Institute Programming** [2025-129](#)

Sponsors: Community & Economic Development

1. Approve an agreement with Hennepin County for CEO Now Business Institute Programming for the period upon through October 23, 2025, in accordance with the rates established in the agreement.
2. Authorize the Chair and Chief Clerk to execute the agreement.
3. Authorize the County Manager to execute amendments to the agreement in accordance with the county’s procurement policies and procedures, provided the amounts are within the limits of available funding.

INFORMATION

6. Opioid Response Initiative Update

[2025-135](#)

Sponsors: Public Health

None. For information and discussion only.

LEGISLATIVE UPDATE

COUNTY CONNECTIONS

OUTSIDE BOARD AND COMMITTEE REPORTS

BOARD CHAIR UPDATE

ADJOURNMENT

Following County Board Meeting:

10:30 a.m. (est.) Board Workshop: Advancing a Holistic Approach to Strengthen Individuals and Families

Courthouse Room 220, Large Conference Room

Public access via Zoom:

Webinar ID: 917 1823 8667 | Passcode: 173774 | Phone: 651-372-8299

1:30 p.m. Board Workshop: Advancing a Holistic Approach to Strengthen Individuals and Families: Family Centered Coaching

Courthouse Room 220, Large Conference Room

Public access via Zoom:

Webinar ID: 954 0086 3719 | Passcode: 865916 | Phone: 651-372-8299

Advance Notice:

April 22, 2025 County board meeting – Council Chambers

April 29, 2025 No county board meeting – 5th Tuesday

May 06, 2025 County board meeting – Council Chambers

May 13, 2025 County board meeting – Council Chambers



Board of Commissioners

Request for Board Action

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

Item Number: 2024-550

Meeting Date: 4/15/2025

Sponsor: County Manager's Office

Title

Agenda of April 15, 2025 is Presented for Approval

Recommendation

Approve the agenda of April 15, 2025.



Board of Commissioners

Request for Board Action

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

Item Number: 2024-564

Meeting Date: 4/15/2025

Sponsor: County Manager's Office

Title

Minutes from April 8, 2025 are Presented for Approval

Recommendation

Approve the April 8, 2025 Minutes.

Attachments

1. April 8, 2025 Minutes



Board of Commissioners

Minutes

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

April 8, 2025 - 9 a.m.

Council Chambers - Courthouse Room 300

The Ramsey County Board of Commissioners met in regular session at 9:01 a.m. with the following members present: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Xiong and Chair Ortega. Also present were Ling Becker, County Manager, and Jada Lewis, Civil Division Director, Ramsey County Attorney's Office.

ROLL CALL

Present: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Ortega, and Xiong

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGEMENT

Presented by Commissioner Moran

1. Agenda of April 8, 2025 is Presented for Approval [2024-549](#)

Sponsors: County Manager's Office

Approve the agenda of April 8, 2025.

Motion by McGuire, seconded by Miller. Motion passed.

Aye: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Ortega, and Xiong

2. Minutes from April 1, 2025 are Presented for Approval [2024-563](#)

Sponsors: County Manager's Office

Approve the April 1, 2025 Minutes.

Motion by Moran, seconded by Xiong. Motion passed.

Aye: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Ortega, and Xiong

PROCLAMATION

3. Proclamation: National Public Health Week [2025-128](#)

Sponsors: Public Health

Presented by Commissioner McMurtrey. Discussion can be found in archived video.

ADMINISTRATIVE ITEMS

4. Gift From Ramsey County Library Friends to the Ramsey County Library [2025-102](#)

Sponsors: Library

Accept the 2025 gift of \$130,000 from the Ramsey County Friends to the Ramsey County Library.

Motion by Moran, seconded by McGuire. Motion passed.

Aye: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Ortega, and Xiong

Resolution: [B2025-073](#)

6. Appointment to the Workforce Innovation Board [2025-108](#)

Sponsors: Workforce Solutions

Appoint Rachel Stiglitz (Education) to serve on the Workforce Innovation Board of Ramsey County for a term beginning April 8, 2025 and ending on July 31, 2025.

Motion by Moran, seconded by McGuire. Motion passed.

Aye: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Ortega, and Xiong

Resolution: [B2025-074](#)

7. Property Tax Abatements [2025-124](#)

Sponsors: County Assessor's Office

Approve the property tax abatements, and any penalty and interest, with a reduction of \$10,000 or more for:

- 29-29-22-13-0183, 990 Payne Ave, Saint Paul, MN
- 29-29-22-13-0182, 0 Jenks Ave, Saint Paul, MN
- 29-29-22-13-0181, 660 Jenks Ave, Saint Paul, MN
- 32-29-22-11-0124, 797 7th St E, Saint Paul, MN

Motion by Moran, seconded by McGuire. Motion passed.

Aye: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Ortega, and Xiong

Resolution: [B2025-075](#)

5. 2025 Unified Local Youth Plan for the Workforce Innovation and Opportunity Act and Minnesota Youth Program [2025-085](#)

Sponsors: Workforce Solutions

1. Approve the 2025 Unified Local Youth Plan for the Workforce Innovation and Opportunity Act Youth and Minnesota Youth Program for the period upon execution through March 31, 2026.
2. Authorize the Chair and Chief Clerk to execute the Youth Plan.
3. Authorize the County Manager to enter into agreements and execute amendments to agreements in accordance with the county's procurement policies and procedures, provided the amounts are within the approved Workforce Innovation and Opportunity Act Youth and Minnesota Youth Program budgets.
4. Authorize the County Manager to enter into expenditure grant agreements and execute amendments to agreements in a form approved by Finance and the County Attorney's Office provided the amounts of funding are within the limits of the approved program budgets.
5. Authorize the County Manager to apply for and accept additional Workforce Innovation and Opportunity Act Youth and Minnesota Youth Program grant funds as they become available under the Grant Agreement.

Discussion can be found in archived video.

Motion by Miller, seconded by Xiong. Motion passed.

Aye: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Ortega, and Xiong

Resolution: B2025-076

LEGISLATIVE UPDATE

Presented by Commissioner McGuire. Discussion can be found on archived video.

COUNTY CONNECTIONS

Presented by County Manager, Ling Becker. Discussion can be found on archived video.

OUTSIDE BOARD AND COMMITTEE REPORTS

Discussion can be found on archived video.

BOARD CHAIR UPDATE

Presented by Chair Ortega. Discussion can be found on archived video.

ADJOURNMENT

Chair Ortega declared the meeting adjourned at 10:04 a.m.

CLOSED MEETING

Pursuant to Minnesota Statutes § 13D.05, subd. 3(c)(3) (to develop or consider offers or counteroffers for the purchase or sale of real property), the Ramsey County Board will meet in a closed meeting, which is not open to the public.

Re: 160 East Kellogg Blvd: The property that is the subject of this meeting is located in the city of St. Paul on 160 East Kellogg Boulevard.

The Closed Meeting was called to order at 1:30 p.m. with the following members present: Commissioners Ortega, Jebens-Singh, McGuire, Moran, Miller, McMurtrey, Xiong. Also present were Ling Becker, County Manager; Jada Lewis, Civil Division Director, County Attorney's Office; Kathleen Ritter, Assistant County Attorney, County Attorney's Office, Kari Collins, Deputy County Manager, Economic Growth and Community Investment Service Team, Jean Krueger, Director, Property Management; Chris Gliedman, CBRE Group; Group; Michael Rogers, Deputy Director - Multimodal Planning, Public Works; Scott Schwahn, Senior Assistant County Attorney, County Attorney's Office; Jason Patten, Claims Administrator, Compliance and Ethics Office; Josh Olson, Interim Director, Community and Economic Development, Jason Yang, Chief Clerk, County Manager's Office.

The Board of Ramsey County Commissioners authorized the Ramsey County staff to proceed as discussed in this closed meeting.

The closed meeting was adjourned at 2:30 p.m.



Board of Commissioners

Request for Board Action

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

Item Number: 2025-132

Meeting Date: 4/15/2025

Sponsor: Emergency Communications

Title

Proclamation: National Public Safety Telecommunicators Week (April 13 - April 19)

Attachments

1. Proclamation

Proclamation

WHEREAS, The Ramsey County Emergency Communications Center provides public safety dispatching services for all police and fire departments within Ramsey County; and

WHEREAS, The Ramsey County Emergency Communications Center is intricately involved with initiatives to secure and dispatch other responders and resources as appropriate for the communities served, often pioneering this work; and

WHEREAS, The Ramsey County Emergency Communications Center's usage of advanced 9-1-1, Text to 9-1-1, and radio technology ensures the prompt response of police officers, firefighters, and medical services within Ramsey County; and

WHEREAS, The highly trained Ramsey County Emergency Communications Center public safety telecommunicators are the first, often unseen responders who provide crucial services, ensuring the safety and well-being of communities through their dedication and professionalism while processing nearly a million calls each year; and

WHEREAS, Public safety telecommunicators work tirelessly behind the scenes, often unnoticed by the public, yet the impact they create is felt by every person they assist and every responder they coordinate; and

WHEREAS, Telecommunicators are the single vital link for all responders by monitoring their activities and providing them with up to date information; Now, Therefore, Be It

PROCLAIMED, The Ramsey County Board of Commissioners declares April 13 - 19, 2025 as Public Safety Telecommunicators Week in Ramsey County; and Be It Further

PROCLAIMED, The Ramsey County Board of Commissioners commends and recognizes the 24 hours a day, 365 days of the year life-saving work and devotion of the employees at the Ramsey County Emergency Communications Center who work to keep Ramsey County and its residents safe.



Rafael Ortega, Board Chair, District 5


Tara Jebens-Singh, Commissioner, District 1


Mary Jo McGuire, Commissioner, District 2


Garrison McMurtrey, Commissioner, District 3


Rena Moran, Commissioner, District 4


Mai Chong Xiong, Commissioner, District 6


Kelly Miller, Commissioner, District 7


Ling Becker, County Manager

Board of Commissioners

Request for Board Action

Item Number: 2025-101

Meeting Date: 4/15/2025

Sponsor: County Manager's Office

Title

Approval of Fees for Loss of Use and Enterprise Risk Management Administrative Overhead During Subrogation of Claims

Recommendation

1. Approve recovering Loss of Use fees when seeking reimbursement from the at-fault party in liability claims.
2. Approve recovering Enterprise Risk Management Administrative Overhead fees when seeking reimbursement from the at-fault party in liability claims.
3. Approve adding Loss of Use and Enterprise Risk Management Administrative Overhead fees to the Ramsey County Fee Schedule.

Background and Rationale

In May of 2023, Enterprise Risk Management started calculating and including Loss of Use and Administrative Overhead fees when seeking reimbursement from the at-fault party in liability claims. The intent of these fees is to ensure the billed costs reflect the true costs incurred by Ramsey County, allowing the county to be made whole after suffering damages not by its own negligence. These fees are applied only to claims against insurance carriers, not individual residents.

Loss of Use fees help an entity recover operational and opportunity costs when property or equipment becomes damaged or unusable. Enterprise Risk Management uses Loss of Use fees to offset the costs associated with county-owned vehicles and equipment that are inoperable due to damages caused by a third party. Upon losing the use of county-owned vehicles or equipment, resources are diverted into procuring temporary replacements. Loss of Use fees allow the county to recover most, if not all, these additional incurred expenses. In calculating Loss of Use, Enterprise Risk Management uses a fair market rental value of the damaged vehicle or equipment and multiplies the fair market rate by the number of days the effected vehicle or equipment is inoperable. This calculation method is a commonly accepted practice in the insurance and claims industry.

Administrative Overhead fees allow an organization to recover essential operational and supportive service costs incurred due to damages done by a third party. Enterprise Risk Management calculates Administrative Overhead fees by taking 5% of the total billed damages and applying it on top of the billing. The used percentage of 5% is reasonable compared to other industries that use between 7% to 20% to capture Administrative Overhead costs.

Loss of Use and Administrative Overhead fees help improve the county's ability to recover the full extent of damages incurred, protecting taxpayer resources and helping to make the county whole. This approach promotes transparency in Ramsey County's financial processes and holds responsible parties accountable for the full extent of their negligence.

County Goals (Check those advanced by Action)

Well-being Prosperity Opportunity Accountability

Racial Equity Impact

There is no racial equity impact associated with this request for board action.

Community Participation Level and Impact

There is no community participation associated with this request for board action

Inform Consult Involve Collaborate Empower

Fiscal Impact

There is no impact to the tax levy. This action will result in revenue that will be used to offset the cost of damages incurred by the county. The revenue from these fees is not included in the 2025 budget. Any substantial increases in actual revenue will be accounted for via budget adjustments once the fees have been collected.

Last Previous Action

None.

Attachments

1. 2025 Enterprise Rise Management Fees

Fee Description	Department	Area	2023 and 2024 Fee	Proposed 2025 Fee	Additional Info
Loss of Use Fees	County Manager's Office	Enterprise Risk Management	Fair market rental value of damaged vehicle/equipment multiplied by the number of days the effected vehicle or equipment is inoperable.	Fair market rental value of damaged vehicle/equipment multiplied by the number of days the effected vehicle or equipment is inoperable.	This fee enables the recovery of costs from the at-fault party for temporary replacement of inoperable vehicles/equipment.
Administrative Overhead Fees	County Manager's Office	Enterprise Risk Management	5% of the total billed damages.	5% of the total billed damages.	This fee enables the recovery of administrative overhead costs when seeking reimbursement from the at-fault party in liability claims.

Item Number: 2025-129

Meeting Date: 4/15/2025

Sponsor: Community & Economic Development

Title

Agreement with Hennepin County for CEO Now Business Institute Programming

Recommendation

1. Approve an agreement with Hennepin County for CEO Now Business Institute Programming for the period upon through October 23, 2025, in accordance with the rates established in the agreement.
2. Authorize the Chair and Chief Clerk to execute the agreement.
3. Authorize the County Manager to execute amendments to the agreement in accordance with the county's procurement policies and procedures, provided the amounts are within the limits of available funding.

Background and Rationale

In 2024, Ramsey County launched the CEO Now business program for the first time in partnership with Hennepin County. Designed to accelerate the growth and expansion of existing businesses, CEO Now focuses on early-stage, growth-minded companies. The program equips new founders with the strategic and technical skills needed to build a strong foundation for long-term success, including business systemization and scaling strategies.

Eligible participants are privately owned businesses with at least one employee beyond the owner, a minimum of two years in operation, and annual revenue of at least \$250,000. The inaugural cohort saw six Small Business CEOs successfully graduate. All of them are still operating and a few of the participants have been showcased on the Community and Economic Development (CED) newsletter and social media platforms. Additionally, CED referred each of them to New Impact Fund, a nonprofit organization that offers capital to small businesses, giving them the opportunity to access financial support.

With the continuation of the CEO Now program, Ramsey County is strengthening its ability to support emerging and expanding businesses, fostering a more competitive and resilient regional economy.

County Goals (Check those advanced by Action)

Well-being Prosperity Opportunity Accountability

Racial Equity Impact

The Ramsey County Economic Competitiveness and Inclusion Plan calls for several strategies to foster a more economically competitive community including:

- Strategy 6: Develop pathways to entrepreneurship and Black, Latinx, Asian, and Indigenous business ownership.
- Strategy 7: Attract and grow high-wage industry and innovation: technology, advanced manufacturing, and life sciences.
- Strategy 8: Strengthen business retention and expansion infrastructure to support communities.

The Business Institute Programming provides key supports to small businesses to support these strategies.

Community Participation Level and Impact

Community participation in this board action is to inform the community of programming that comes as a result of a robust engagement process conducted in the development of the Economic Competitiveness and Inclusion Plan.

Inform Consult Involve Collaborate Empower

Fiscal Impact

The cost for the upcoming CEO Now cohort is not to exceed \$23,000. This cost pays for up to four Ramsey County participants. Funds for CEO Now are included in the Community and Economic Development operating budget.

Last Previous Action

On March 12, 2024, the Ramsey County Board of Commissioners approved the CEO Now Partnership Agreement with Hennepin County (Resolution B2024-044).

Attachments

1. CEO Now Partnership Agreement for 2025

AGREEMENT FOR CEO NOWSM PROGRAMMING

This agreement (“Agreement”) is between the HENNEPIN COUNTY HOUSING AND REDEVELOPMENT AUTHORITY, a political subdivision of the State of Minnesota, 300 South 6th Street, MC 685, Minneapolis, Minnesota 55487 (“HCHRA”) and Ramsey County Board of Commissioners (“RCBOC”), 250 Courthouse, 15 West Kellogg Boulevard, St. Paul, MN 55102, each political subdivisions of the State of Minnesota (“Parties”).

RECITALS

WHEREAS, Hennepin County launched its CEO NowTM Program (“Program”) in 2023 to build on the success of CEO NextTM and to address disparities by serving more diverse business owners, support disadvantaged entrepreneurs earlier in their business journeys, and provide the tools to tackle challenges on the way to second stage; and

WHEREAS, the Parties desire to implement the Program administered by the HCHRA, with the services of Interise, Inc provided through HCHRA Agreement No. PR00006560, as a means of expanding the regional impact of the Program and assisting the growth of established, growth-minded businesses; and

WHEREAS, by Resolution No. 25-HCHRA-0007, approved on February 4th, 2025, the HCHRA provided an authority to negotiate a receivable partnership agreement with RCBOC for participation in a regional CEO Now Program; and

WHEREAS, by Resolution No _____, approved on _____, 2025, the Ramsey County Board of Commissioners provided an authority to enter into a partnership agreement with HCHRA for participation in the regional CEO Now Program.

NOW THEREFORE, the Parties agree to cooperate in the implementation of the Program as follows:

1. TERM AND COST OF THE AGREEMENT

This Agreement shall commence upon execution of the program through October 23, 2025, unless cancelled or terminated earlier in accordance with the provisions herein.

RCBOC shall pay HCHRA **Twenty-Three Thousand Dollars and no/100 (\$23,000.00)**.

2. SERVICES TO BE PROVIDED

A. HCHRA shall provide the following services:

1. Contract with Interise, Inc. to provide and implement one seven-month cohort of the Program, to be held from March to October 2025, serving a minimum of twelve (12) and up to twenty (20) established, growth-minded businesses located in Hennepin or Ramsey Counties.

2. Manage and coordinate the Program, including acting as the fiscal agent.
3. On or before execution of this Agreement, provide RCBOC with a communications toolkit with Program branding and outreach tools developed by HCHRA, including logo, messaging, and sample content for web, print, presentations, and social media, to enable coordinated Program promotion with consistent branding.
4. On or before execution of this Agreement, provide RCBOC with initial consultation and guidance regarding use of the Program mark, color and placement of the mark in relation to HCHRA and RCBOC marks, and consistent language to use when describing the collaboration between HCHRA and RCBOC on the Program.
5. Review RCBOC communication materials for consistency with established Program branding. HCHRA reserves the right to withhold approval of RCBOC communication materials if they are inconsistent with the branding and communication toolkit developed by HCHRA, in its sole discretion.
6. Market and promote the Program in Hennepin County, including:
 - a. Maintaining up-to-date program information on HCHRA website
 - b. Communicating opportunities to business owners in Hennepin County through official newsletters and social media
 - c. Facilitating introductions and/presentations to receptive business audiences in Hennepin County to aide in recruiting
 - d. Identifying and recruiting potential companies and engaging community partners in Hennepin County
7. Recruit up to sixteen (16) Hennepin County businesses to participate in the Program.
8. Host an online application for the Program on Hennepin County's website, unless the Parties mutually agree to hosting separate application processes.
9. Engage Hennepin County leadership, as appropriate, in recognizing participating CEOs.

B. RCBOC shall provide the following services:

1. Adhere to all brand guidance provided by HCHRA and implement outreach and communication that follows the communication toolkit provided by HCHRA including the design and content for web, print, presentations, and social media.
2. Adhere to HCHRA guidance regarding use of the Program mark, color and placement of the mark in relation to HCHRA and RCBOC marks, and consistent language to use when describing the collaboration between HCHRA and RCBOC on the Program.
3. Submit draft communication materials to HCHRA for review and approval prior to public use.
4. Market and promote the Program in Ramsey County, including:

- a. Maintaining up-to-date program information on the RCBOC website
 - b. Communicating opportunities to business owners in Ramsey County through official newsletters and social media
 - c. Facilitating introductions and/presentations to receptive business audiences in Ramsey County to aide in recruiting
 - d. Identifying and recruiting potential companies and engaging community partners in Ramsey County
5. Recruit up to four (4) Ramsey County businesses to participate in the Program.
 6. Meet up once a month, or as needed with Hennepin County staff and Interise, Inc. staff, or as requested by HCHRA, to coordinate the Program.
 7. Engage Ramsey County leadership, as appropriate, in recognizing participating CEOs.

3. PAYMENT FOR SERVICES

RCBOC shall provide full payment to HCHRA by June 30th, 2025.

4. CONTRACT ADMINISTRATION

To coordinate the services of HCHRA and RCBOC so as to accomplish the purposes of this Agreement, Fabio Tenorio, the Ramsey County Small Business and Entrepreneurship Program Manager, or successor (“Contract Administrator”), shall manage this Agreement on behalf of RAMSEY and serve as liaison between RCBOC and HCHRA.

Brandon Bell, Principal Planning Analyst, Hennepin County Housing and Economic Development, 625 Fourth Avenue South, MC 685, Minneapolis, MN 55415, or successor, shall manage the Agreement on behalf of HCHRA.

5. INDEPENDENT CONTRACTORS

In accordance and in keeping with the framework outlined above, RCBOC and HCHRA shall select the means, method, and manner of performing the services. Nothing is intended nor should be construed as creating or establishing the relationship of a partnership or a joint venture between the parties or as constituting either party as the agent, representative, or employee of the other party for any purpose. RCBOC and HCHRA are and shall remain independent contractors for all services performed under this Agreement. RCBOC and HCHRA shall secure at their own expense all personnel required in performing services under this Agreement. Either party’s personnel and/or subcontractors engaged to perform any work or services required by this Agreement will have no contractual relationship with the other party and will not be considered employees of the other party. Neither party shall be responsible for any claims related to or on behalf of any of the other party’s personnel, including without limitation, claims that arise out of employment or alleged employment under the Minnesota Unemployment Insurance Law (Minnesota Statutes Chapter 268) or the Minnesota Workers’ Compensation Act (Minnesota Statutes Chapter 176) or claims of discrimination arising out of applicable law, against the other party, its officers, agents, contractors, or employees. Such personnel or

other persons shall neither accrue nor be entitled to any compensation, rights, or benefits of any kind from the other party, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, workers' compensation, unemployment compensation, disability, severance pay, and retirement benefits.

6. RECORDS – AVAILABILITY/ACCESS

Subject to the requirements of Minnesota Statutes section 16C.05, subd. 5, HCHRA, RCBOC, the State Auditor, or any of their authorized representatives, at any time during normal business hours, and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc. which are pertinent to the accounting procedures and practices of the parties and involve transactions relating to this Agreement. The parties shall maintain these materials and allow access during the period of this Agreement and for six (6) years after its expiration, cancellation, or termination.

7. DEFAULT AND CANCELLATION/TERMINATION

Notwithstanding any provision of this Agreement, either Party may withdraw from this Agreement before the expiration date of December 31, 2025. If RCBOC withdraws under this Paragraph 7 after March 26th, 2025, it shall be obligated to pay the full Agreement amount of \$23,000.00 to HCHRA. Notice shall be effective upon delivery to the contact managers for each Party listed in Section 4 of this Agreement of a copy of the resolution of the Party's governing body, or a copy of the Party's appropriate administrative authority, indicating its intent to withdraw from this Agreement.

If RCBOC or HCHRA fails to perform any of the provisions of this Agreement, fails to administer the work so as to endanger the performance of the Agreement or otherwise breaches or fails to comply with any of the terms of this Agreement, that Party shall be in default. Unless the default is excused in writing by the non-defaulting Party, the non-defaulting Party may upon written notice immediately cancel or terminate this Agreement in its entirety.

Each Party shall attempt to resolve disputes related to this Agreement in good faith.

8. INDEMNIFICATION

Each Party to this Agreement shall be liable for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other Party, its officers, employees or agents. Each Party hereby agrees to indemnify, hold harmless and defend the other, its officers, employees or agents, against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other Party, its officers, employees or agents may sustain, incur or be required to pay, arising out of or by reason of any act or omission of the indemnifying Party, its officers, employees or agents, in the execution, performance, or failure to adequately perform its obligations pursuant to

this Agreement. Liability of the Parties shall be governed by the provisions of the Municipal Tort Claims Act, Minn. Stat. Ch. 466, and other applicable laws.

Under no circumstances, however, shall a Party be required to pay on behalf of itself and the other Party, any amounts in excess of the limits on liability established in Minnesota Municipal Tort Liability Act, Minn. Stat. Ch. 466, applicable to any one Party. The limits of liability for one or both of the Parties may not be added together to determine the maximum amount of liability for any Party.

9. INSURANCE

Each Party shall maintain public liability coverage protecting itself, its Board, officers, agents, employees and duly authorized volunteers against any unusual and customary public liability claims in amounts which shall, at a minimum, comply with Minn. Stat. § 466.04 and the Workers' Compensation law and shall be in accordance with Minnesota statutory requirements. Said policies shall be kept in effect during the entire term of this Agreement. The Parties may satisfy this requirement through a program of self-insurance.

10. DATA, SYSTEMS, AND INTELLECTUAL PROPERTY

A. The Parties, their agents, employees, and any of their subcontractors, in providing all services hereunder, agree to abide by the provisions of the Minnesota Government Data Practices Act (MGDPA), Minn. Stat. Ch. 13, as amended, and Minn. Rules promulgated pursuant to chapter 13. Each Party shall promptly notify the other if either Party becomes aware of any potential claims, or facts giving rise to such claims, under the MGDPA or other data, data security, privacy or confidentiality laws, related to services performed under this Agreement.

B. In addition to the foregoing MGDPA and other applicable law obligations, RCBOC shall comply with the following duties and obligations regarding HCHRA, Hennepin County Data and County Systems (as each term is defined herein). As used herein, "County Data" means any data or information, and any copies thereof, created by RCBOC or acquired by RCBOC from or through HCHRA or Hennepin County pursuant to this Agreement, including but not limited to handwriting, typewriting, printing, photocopying, photographing, facsimile transmitting, and every other means of recording any form of communication or representation, including electronic media, email, letters, works, pictures, drawings, sounds, videos, or symbols, or combinations thereof.

If RCBOC has access to or possession/control of County Data, RCBOC shall safeguard and protect the County Data in accordance with generally accepted industry standards, all laws, and all then applicable HCHRA policies, procedures, rules and directions. To the extent of any inconsistency between accepted industry standards and such HCHRA policies, procedures, rules and directions, RCBOC shall notify HCHRA of the inconsistency and follow HCHRA direction. RCBOC shall immediately notify HCHRA of any known or suspected security breach or unauthorized access to County Data, then comply with all responsive directions

provided by HCHRA. The foregoing shall not be construed as eliminating, limiting or otherwise modifying RCBOC's indemnification obligations herein.

C. INTENTIONALLY OMITTED.

- D. RCBOC confirms, transfers, assigns, and conveys to HCHRA all right, title, and interest in all intellectual property which RCBOC may create, conceive, develop, or originate, either individually or jointly with others, and which arises out of the performance of this Agreement ("Work"), including but not limited to copyrights, patents, trade secrets, trademarks, service marks, and rights in data or other technology ("Intellectual Property Rights"). As applicable, all Work shall be considered "works made for hire" as defined in the U.S. Copyright Act. To the extent any Work is not determined to be words made for hire, RCBOC grants and assigns to HCHRA, without reservation, all right, title, and interest in and to said Work. As applicable and to the extent said grant and assignment does not convey all right, title, and interest to HCHRA, RCBOC grants HCHRA an unlimited, irrevocable, perpetual, royalty-free right to license to use, convey, and distribute the Work.

For clarification, each party shall retain ownership of intellectual property developed prior to or outside of this Agreement ("Pre-existing IP"). However, and as applicable, HCHRA grants RCBOC a royalty-free license to use HCHRA's CEO Now IP solely for the purposes and duration of this Agreement. Any use of the CEO Now name and/or IP that is not expressly permitted by this Agreement (including without limitation any use of the CEO Now name or IP in connection with products sold under any third-party private label) is prohibited without the prior written consent of HCHRA. RCBOC recognizes and acknowledges that all right, title, and interest in and to the CEO Now IP is the property of HCHRA. The CEO Now name is provided on an "as is" basis.

E. Upon expiration, cancellation or termination of this Agreement:

- (1) At the discretion of HCHRA and as specified in writing by the Contract Administrator, RCBOC shall deliver to the Contract Administrator all County Data so specified by HCHRA.
- (2) HCHRA shall have full ownership and control of all such County Data. If HCHRA permits RCBOC to retain copies of the County Data, RCBOC shall not, without the prior written consent of HCHRA or unless required by law, use any of the County Data for any purpose or in any manner whatsoever; shall not assign, license, loan, sell, copyright, patent and/or transfer any or all of such County Data; and shall not do anything which in the opinion of HCHRA would affect HCHRA's ownership and/or control of such County Data.
- (3) Except to the extent required by law or as agreed to by CHCHRA, RCBOC shall not retain any County Data that are confidential, protected, privileged, not public, nonpublic, or private, as those classifications are determined pursuant to

applicable law. In addition, RCBOC shall, upon HCHRA's request, certify destruction of any County Data so specified by HCHRA.

11. SUCCESSORS, SUBCONTRACTING AND ASSIGNMENTS

- A. RCBOC and HCHRA each bind themselves, their partners, successors, assigns and legal representatives to each other for all covenants, agreements and obligations herein.
- B. Neither RCBOC nor HCHRA shall assign, transfer or pledge this Agreement and/or the services to be performed, whether in whole or in part, nor assign any monies due or to become due to it without the prior written consent of the other Party. Permission to assign, however, shall under no circumstances relieve the assigning Party of its liabilities and obligations under the Agreement. Nothing in this Agreement shall prevent COUNTY from renaming or rebranding the Program during or after the term of this Agreement, and such renaming or rebranding will not affect the obligations of the Parties or the terms of this Agreement.
- C. RCBOC shall not subcontract this Agreement and/or the services to be performed, whether in whole or in part, without the prior written consent of COUNTY. Permission to subcontract, however, shall under no circumstances relieve RCBOC of its liabilities and obligations under the Agreement. Further, each Party shall be fully responsible for the acts, omissions, and failure of its subcontractors in the performance of the specified contractual services, and of person(s) directly or indirectly employed by subcontractors. Contracts between either Party and each of their subcontractors shall require that the subcontractor's services be performed in accordance with this Agreement. The Parties shall make contracts between them and any subcontractors available upon request from the other Party.

12. MERGER, MODIFICATION AND SEVERABILITY

The entire Agreement between the Parties is contained herein and supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items that are referenced or that are attached are incorporated and made a part of this Agreement. If there is any conflict between the terms of this Agreement and referenced or attached items, the terms of this Agreement shall prevail. The Parties are each bound by their own electronic signature(s) on this Agreement, and each agrees and accepts the electronic signature of the other party.

Any alterations, variations or modifications of the provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the Parties. Except as expressly provided, the substantive legal terms contained in this Agreement, including but not limited to Indemnification, Insurance, Merger, Modification and Severability, Termination or Minnesota Law Governs may not be altered, varied, modified or waived by any change order, implementation plan, scope of work, development specification or other development process or document.

If any provision of this Agreement is held invalid, illegal or unenforceable, the remaining provisions will not be affected.

13. DUTY TO NOTIFY

Each Party shall promptly notify the other of any demand, claim, action, cause of action or litigation brought against either Party, its employees, officers, agents or subcontractors, which arises out of the services described in this Agreement. Each Party shall also notify the other whenever a party has a reasonable basis for believing that it and/or its employees, officers, agents or subcontractors, and/or the other party, might become the subject of a demand, claim, action, cause of action, administrative action, criminal arrest, criminal charge or litigation arising out of and/or related to the services described in this Agreement.

14. SURVIVAL OF PROVISIONS

Provisions that by their nature are intended to survive the term, cancellation or termination of this Agreement do survive such term, cancellation or termination. Such provisions include but are not limited to: INDEPENDENT CONTRACTORS; INDEMNIFICATION; INSURANCE; DUTY TO NOTIFY; DATA, SYSTEMS, AND INTELLECTUAL PROPERTY; RECORDS-AVAILABILITY/ACCESS; DEFAULT AND CANCELLATION/TERMINATION; MEDIA OUTREACH; and MINNESOTA LAW GOVERNS.

15. COMPLIANCE AND NON-DEBARMENT CERTIFICATION

- A. Each Party shall comply with all applicable law, conditions of any funding sources, regulations, rules and ordinances currently in force or later enacted.
- B. Each Party certifies that it is not prohibited from doing business with either the federal government or the state of Minnesota as a result of debarment or suspension proceedings. Both Parties shall immediately notify the other if that Party is debarred or suspended during the term of this Agreement.

16. NOTICES

Unless the Parties otherwise agree in writing, any notice or demand which must be given or made by a Party under this Agreement or any statute or ordinance shall be in writing and shall be sent registered or certified mail. Notices to HCHRA shall be sent to the County Administrator at the address in the opening paragraph of this Agreement, with a copy to the originating HCHRA department at the address given in Section 4 of this Agreement. Notices to RCBOC shall be sent to the address stated in of the opening paragraph of this Agreement.

17. CONFLICTS OF INTEREST

Each Party affirms that to the best of its knowledge, its involvement in this Agreement does not result in a conflict or potential conflict of interest with any Party or entity which may be affected by the terms of this Agreement. Should any conflict or potential conflict of interest become known to either Party, that Party shall immediately notify the other of the conflict or potential conflict, specifying the part of this Agreement giving rise to the conflict or potential conflict, and advise the other Party whether it will or will not resign from the other engagement or representation. Unless waived by the non-conflicted Party, a conflict or potential conflict may, in the non-conflicted Party's discretion, be cause for cancellation or termination of this Agreement.

18. MEDIA OUTREACH

HCHRA shall provide media toolkits including, but not limited to, sample social media posts to RCBOC. HCHRA shall also provide Program brand guidance to RCBOC, which RCBOC shall follow. For clarification and not limitation, all Outreach shall be provided by HCHRA prior to publication or release. As used herein, the term "Outreach" shall mean all media, social media, news releases, external facing communications, advertising, marketing, promotions, client lists, civic/community events or opportunities, and/or other forms of outreach created for RCBOC pursuant to this Agreement (i) that reference or otherwise use the term "Hennepin County", "Hennepin County Housing and Redevelopment Authority" or any derivative thereof in relation to this Agreement or the services performed hereunder; or (ii) that directly or indirectly relate to, reference, or concern the Hennepin County Housing and Redevelopment Authority, County of Hennepin, this Agreement, the services performed hereunder, or HCHRA personnel, including but not limited to HCHRA employees and elected officials.

19. MINNESOTA LAWS GOVERN

The laws of the state of Minnesota shall govern all questions and interpretations concerning the validity and construction of this Agreement and the legal relations between the parties and their performance. The appropriate venue and jurisdiction for any litigation will be those courts located within the County of Hennepin, state of Minnesota. Litigation, however, in the federal courts involving the parties will be in the appropriate federal court within the state of Minnesota.

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HCHRA BOARD AUTHORIZATION

Reviewed for RCBOC by
the County Attorney's Office:

{ {Sig_es_:signer5:signature} }
{ { N_es_:signer5:fullname} }
{ { ttl_es_:signer5:title} }
{ { Dte_es_:signer5:date} }

Reviewed for RCBOC by:

{ {Sig_es_:signer6:signature} }
{ { N_es_:signer6:fullname} }
{ { ttl_es_:signer6:title} }
{ { Dte_es_:signer6:date} }

Board Resolution No:
{ { *BoardResolution_es_:signer6:brs} }

Document Assembled by:

{ {Sig_es_:signer1:signature} }
{ { N_es_:signer1:fullname} }
{ { ttl_es_:signer1:title} }
{ { Dte_es_:signer1:date} }

{ {Exh_es_:signer1:attachment:label("Attachments")} }

HENNEPIN COUNTY HOUSING AND
REDEVELOPMENT AUTHORITY
STATE OF MINNESOTA

By:

{ {Sig_es_:signer8:signature} }
{ { N_es_:signer8:fullname} }
Chair of Its Board
{ { Dte_es_:signer8:date} }

ATTEST:

{ {Sig_es_:signer9:signature} }
{ { N_es_:signer9:fullname} }
Deputy/Clerk of County Board
{ { Dte_es_:signer9:date} }

By:

{ {Sig_es_:signer7:signature} }
{ { N_es_:signer7:fullname} }
Executive Director
{ { Dte_es_:signer7:date} }

RCBOC

RCBOC warrants that the person who executed this Agreement is authorized to do so on behalf of RCBOC as required by applicable articles, bylaws, resolutions or ordinances.*

By:

{ {Sig_es_:signer2:signature} }
{{ N_es_:signer2:fullname}}
{{ ttl_es_:signer2:title}}
{{ Dte_es_:signer2:date}}

By:

{ {Sig_es_:signer3:signature} }
{{ N_es_:signer3:fullname}}
{{ ttl_es_:signer3:title}}
{{ Dte_es_:signer3:date}}

By:

{ {Sig_es_:signer4:signature} }
{{ N_es_:signer4:fullname}}
{{ ttl_es_:signer4:title}}
{{ Dte_es_:signer4:date}}

*RCBOC represents and warrants that it has submitted to HCHRA all applicable documentation (articles, bylaws, resolutions or ordinances) that confirms the signatory's delegation of authority. Documentation is not required for a sole proprietorship.



Board of Commissioners

Request for Board Action

15 West Kellogg Blvd.
Saint Paul, MN 55102
651-266-9200

Item Number: 2025-135

Meeting Date: 4/15/2025

Sponsor: Public Health

Title

Opioid Response Initiative Update

Recommendation

None. For information and discussion only.

Information

Public Health staff will provide an update on the Opioid Response Initiative, which prioritizes education, awareness, prevention, treatment and recovery. This countywide initiative is informed and co-designed by internal and external partners and people most impacted by the substance use crisis.

Attachments

1. Presentation



April 2025

Ramsey County Opioid Response Initiative Update



OPIOID RESPONSE
INITIATIVE

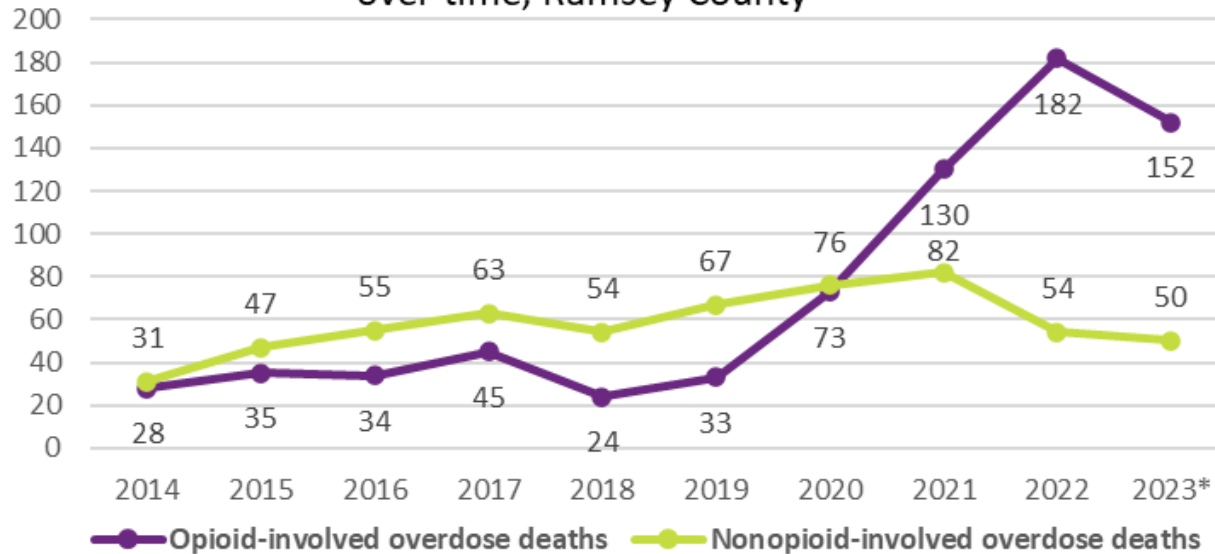
Background of Opioid Epidemic

- This is a National Public Health Crisis
- #1 cause of accidental deaths in U.S. are drug overdoses
- Opioids top the list of the most common drugs that cause overdoses
- Opioids come in many different forms

Fatal drug overdoses

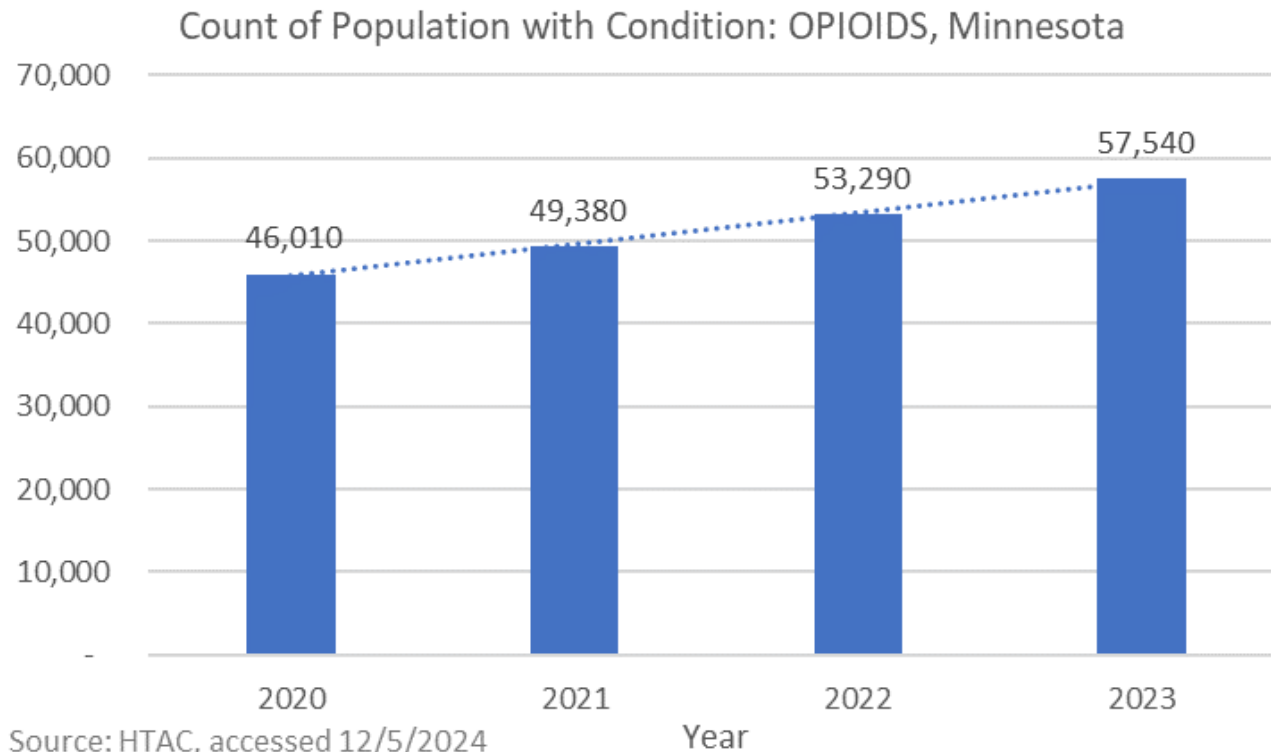
- Opioid-involved deaths decreased 16.5% between 2022 and 2023
- About 75% of all drug overdose deaths involve opioids

Number of drug overdose deaths among residents over time, Ramsey County



Source: CDC Wonder/MDH *preliminary
<https://www.health.state.mn.us/communities/opioids/documents/countyopioidinvolvedtable2.pdf>

Diagnosed opioid condition among Minnesotans



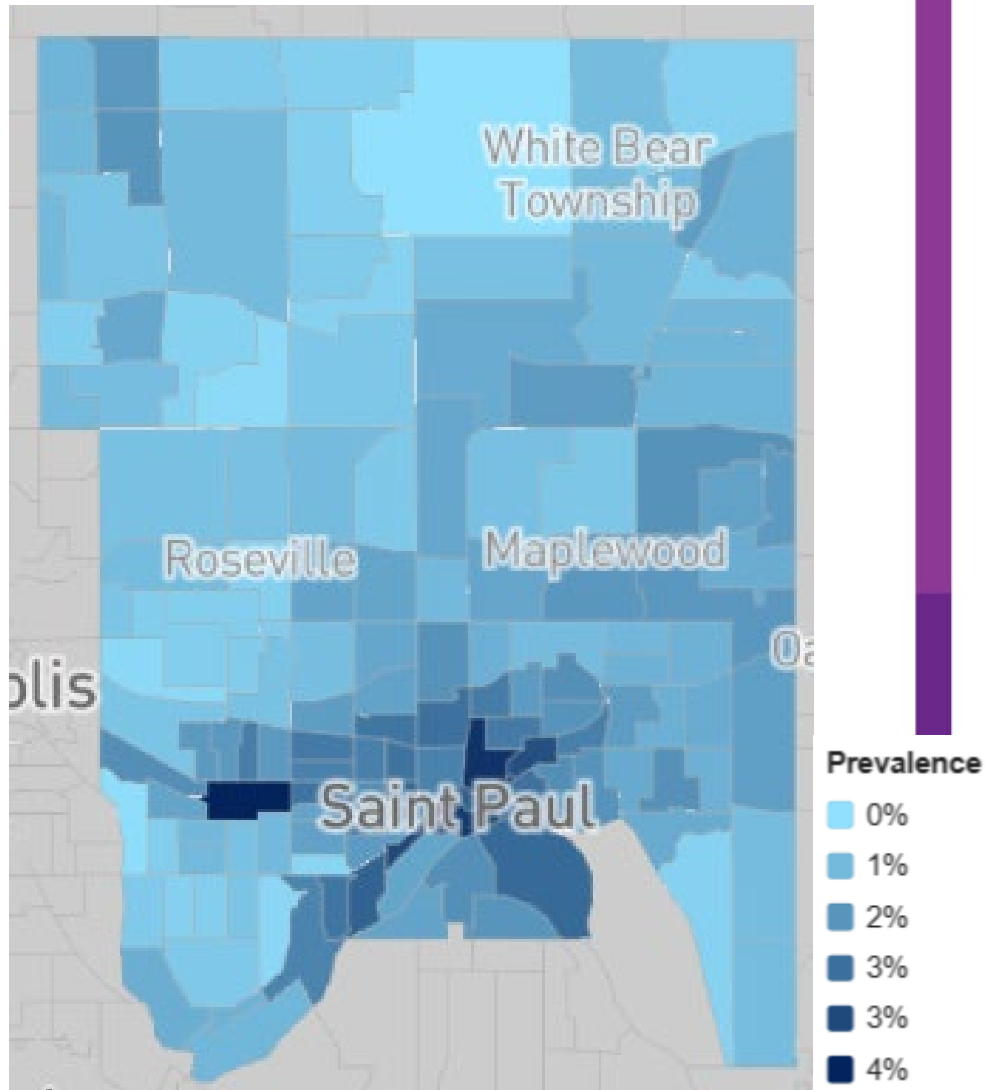
<https://mnehrconsortium.org/health-trends-across-communities-minnesota-dashboard>

- Number of Minnesotans who were seen at any participating health system within the last 3 years and received a diagnosis of opioid use* in the last 5 years, 2020-2023

*The opioid use condition includes:

- Opioid use disorder
- Opioid overdose (accidental or intentional)
- Opioid intoxication
- Opioid-induced mental health disorders
- Opioid withdrawal and other related diagnosis

Ramsey County 2023: % of population in each census tract with condition



Diagnosed opioid condition among Ramsey County residents

- Residents who were seen at any participating health system within the last 3 years and received a diagnosis of opioid use in the last 5 years, 2020-2023
- The highest prevalence overall is among American Indian, male, and residents who are 55-64 years



Opioid Settlement Funds

- MN Attorney General reached \$26 billion agreement with major opioid manufacturers and distributors: Johnson & Johnson, Cardinal, McKesson and AmerisourceBergen.
- Second wave of settlements are estimated maximum distributions with Teva, Allergan, Walgreens, Walmart and CVS.

City or County	Round 1	Round 2 (Approximate)
Maplewood City	\$ 387,155	\$ 315,126
North Saint Paul City	\$ 118,895	\$ 96,775
Roseville City	\$ 355,524	\$ 289,380
Saint Paul City	\$ 7,737,572	\$ 6,298,017
Ramsey County	\$ 14,676,308	\$ 11,945,819

Other Opioid and Substance Use-Related Grant Funding

Previous: \$412,627
(through June 30, 2024)

Awarded by DHS for the Expansion and Enhancement of a Continuum of Care for Opioid-related Substance Use Disorders Grant Program Funds. (Opioid Epidemic Response Advisory Council – OERAC)

Current: \$499,975 per year
(September 30, 2023 –
September 30, 2028)

Awarded by the U.S. Department of Health and Human Services (HHS) Substance Abuse and Mental Health Services Administration (SAMHSA) to provide comprehensive, coordinated, and evidence-based treatment and housing referrals for justice-involved and unsheltered community members with Substance Use Disorder (SUD) and co-occurring mental health conditions in Ramsey County, Minnesota.

Current: \$1.2 million (November
2023 – June 30, 2026)

Awarded by DHS for the Ramsey County Harm Reduction and Treatment Connection (HRTC) grant project aimed at providing harm reduction services and treatment referrals to justice involved individuals and people experiencing homelessness through Ramsey County correctional facilities, the Syringe Exchange and Mobile Medical Unit. (Opioid Epidemic Response Services – OERS)

Saint Paul-Ramsey County Public Health: Opioid Response Initiative Team Commitments

- Listening, building trust and shared accountability through demonstrated approaches that serve our most impacted communities, with a specific focus on Black and American Indian residents in Ramsey County.
- Data-driven decision making that will save lives and improve health outcomes related to substance use through shared resources and access to services.
- Educating, involving and informing the Ramsey County community about the impact of the opioid crisis that will result in:
 - Greater community involvement
 - Easier access to resources
 - Younger generations making knowledgeable decisions regarding drug use and lives saved



2024-2025 Priority Areas

1. Pregnant / parenting women and babies
2. Culturally specific approaches for treatment and recovery
3. Health Education Awareness and Outreach focused on prevention
4. Treatment and support for people involved in the justice system
5. Education and engagement with young people

Ramsey County (RC) Internal Naloxone Training Program

- Since 2022, RC Health Educator/Peer Specialist has provided 70 trainings to approximately 1,200 county staff, including senior and executive leaders, on how to use naloxone and other harm reduction resources.
- Nasal Narcan® and a user-friendly pocket guide was given to each employee after training completion.

Funded by the DHS Opioid Epidemic Response Advisory Council (OERAC) grant through 2024

Community Naloxone Distribution Pilot Program

- Public Health made naloxone (Narcan ®) available to residents through a distribution mailing program.
- Residents of Ramsey County filled out an online order form on the [Opioid Response Initiative](#) website to request naloxone.
- Naloxone was made available to Ramsey County residents at no charge.

You Can Stop an Overdose

Take these steps:

- Check for overdose.
- Call 9-1-1.
- Give naloxone.
- Give breaths.
- Stay until help arrives.

Check for Overdose

- Not breathing well.
- Blue/gray lips and fingertips.
- Does not answer to noise.
- Person won't wake up; try pinch or knuckle rub on chest.

Call 9-1-1

- Call 9-1-1.
- Say "someone isn't breathing."
- Stay until help arrives, even if the person seems better.

Give Naloxone

- Hold container with thumb on bottom plunger, two fingers on both sides of the nozzle.
- Put the nozzle into the nose, push plunger.

Give Breaths

- Make sure nothing is in mouth.
- Tilt head, lift chin, pinch nose.
- Give 1 breath every 5 seconds.
- If the person does not wake up in 2-3 minutes, give second dose on other side of nose.

Stay Until Help Arrives

- Continue giving breaths until help arrives.

Steve's Law protects the person overdosing and one other person who calls 911 and stays with the person who overdosed.

The Ramsey County Naloxone Distribution Project is being offered by Saint Paul – Ramsey County Public Health and funded in part by Minnesota's settlements with opioid companies.

RAMSEY COUNTY | OPIOID RESPONSE INITIATIVE

Funded by the Opioid Settlement. Watch the [naloxone video tutorial](#).

CLINIC 555 CAREVAN



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Opioid Community Grants

- In June 2024, seventeen community organizations were awarded between \$40,000 and \$55,000 for nine months from the county's settlement funds
- A total of approximately \$1 million was distributed to community organizations.
- Grants just wrapped up at the end of February
- A new RFP available to community organizations will be released later in 2025

Ramsey County ORI...Looking Ahead

- Continue to explore partnerships with other County Initiatives
- Assess areas of focus for optimal services for our populations
- On going public transparency on use of funds
- Coordinated partnership with cities and community groups

Ramsey County ORI Timeline and Next Steps



January 2025:
Host the annual Ramsey County Jurisdictions meeting

Feb./March 2025:
Close out Opioid Community Grant Program grants

April 2025:
Launch QR code
*non settlement funds

Spring 2025:
Hire and onboard new Opioid Prevention Coordinator

Late Spring 2025:
Work on next steps for the RC Opioid Response Initiative Action Plan



Thank you!



OPIOID RESPONSE
INITIATIVE