



The establishment of the Enterprise and Administrative Services Department, to include all functions listed above, will align service team and countywide functions that support the county's goals and strategic priorities including to provide effective and efficient operations; strong Residents First service models; and transparency and accountability in all business operations and practices.

Development and evolution of the IPR Administration division, in particular over the past two years and including the addition of department-level duties such as resident-facing and enterprise-level support services, support the establishment of the Enterprise and Administrative Services Department.

The Enterprise and Administrative Services Department will have its own budget authority and will not be a division of another department.

Existing budgets and Full Time Equivalents (FTE) for the IPR Administration division and Enterprise Services as well as the EPMO portion of the Information Services budget will support the Enterprise and Administrative Services Department through 2023; starting in 2024, budgets and FTEs will be combined into a single departmental budget.

The Ramsey County Home Rule Charter section 5.01A.1 states that acts of the County Board which shall be by ordinance include the following: Establish, structure, merge, or abolish any county department, office, agency, board or commission, except as provided for in this charter.

The Ramsey County Home Rule Charter section 5.02 states that every proposed ordinance shall hold a public hearing as required by law.

**County Goals** (Check those advanced by Action)

- Well-being       Prosperity       Opportunity       Accountability

**Racial Equity Impact**

The work of the Enterprise and Administrative Service Department is centered on residents and transforming services, processes, and outcomes to advance racial and health equity, including addressing historical and long-standing race-based disproportional outcomes. This includes Enterprise Services connecting residents with services, the EPMO transforming and improving the way the county works, hiring teams that reflect the diversity of the community and the residents we serve, and partnering with vendors who reflect our community.

**Community Participation Level and Impact**

There was no community engagement for Proposed Enterprise and Administrative Services Department Ordinance - Hold the Public Hearing.

- Inform       Consult       Involve       Collaborate       Empower

**Fiscal Impact**

No fiscal impact. The established budgets and FTEs from the existing IPR Administration division, Enterprise Services and the EPMO portion of the Information Services will support the Enterprise and Administrative Services Department in 2021. Future budgets and FTEs will be combined into a single departmental budget.

**County Manager Comments**

No additional comments.

**Last Previous Action**

On September 28, 2021, the Ramsey County Board waived the First Reading of the proposed Enterprise and Administrative Services Department Ordinance (Resolution B2021-210) and set the public hearing date of October 19, 2021 to take public comments on the proposed Enterprise and Administrative Services

Department Ordinance (Resolution B2021-211).

**Attachments**

1. Proposed Enterprise and Administrative Services Department Ordinance
2. Proposed Schedule of Events
3. Affidavit of Publication