

## Request for Board Action Details

**File #:** 2020-585  
**Type:** Administrative Item **Status:** Passed  
**In control:** Board of Commissioners  
**On agenda:** 12/22/2020 **Final action:** 12/22/2020  
**Title:** Agreement for Resource Management Services  
**Sponsors:** Public Health  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. Professional Services Agreement, 2. Resolution

Date	Ver.	Action By	Action	Result
12/22/2020	1	Board of Commissioners	approved	Pass

**Sponsor:** Public Health

**Title**  
Agreement for Resource Management Services

**Recommendation**

1. Approve the selection of and the agreement with Waste Management of Minnesota, Inc., 10050 Naples Street NE, Blaine, Minnesota, 55101 for waste management services for the period of January 1, 2021 through December 31, 2021, with the option to renew for up to four (4) additional one year periods, in accordance with the rates established in the agreement.
2. Authorize the Chair and Chief Clerk to execute the agreement.
3. Authorize the County Manager to execute amendments to the agreement in accordance with the County's procurement policies and procedures, provided the amounts are within the limits of available funding.

**Background and Rationale**

In 2008, Ramsey County changed its solid waste and recycling business structure, from a decentralized approach to a coordinated management approach among Public Health, Property Management, Parks and Recreation, and other departments. Public Health assumed responsibility for contracting for and paying for mixed municipal solid waste (MSW) and recycling services in county-owned facilities. The structure implemented in 2008 created common services, containers, and signage throughout County facilities, and was intended to pave the way for a stronger "resource management" approach in the future.

Since 2009, there is now a consistent design of MSW and recycling services throughout the County-owned facilities. Signage and instructions are consistent throughout. MSW and basic recycling collection services are provided by a single contractor. Leased locations not serviced under the County's contract use the same containers and signage, adapted to each location's collection service requirements.

The County's waste management program has moved to a resource management approach and reframed the traditional hauler-customer relationship to look at discards as resources and establish a more engaged partnership to manage those resources at higher levels of value. Resource Management involves consistent monitoring of activity for opportunities to make changes that achieve better outcomes, and establishing data

collection, analysis, and measurement systems to assess progress towards goals.

The Resource Management Services provided in this Agreement will assist in diverting as much material as possible from MSW generated at County-owned or occupied facilities for the purpose of recycling, composting, or other beneficial use. Certain collection services will also be provided to properties being administered or managed by the County and other properties associated with Ramsey County programs and services. The Contractor will work with the County to plan, implement, and advance a comprehensive resource management system that includes data collection and reporting, the use of storage equipment, materials collection and processing, and related services.

On June 3, 2020, Ramsey County released a competitive solicitation for recycling and MSW management services for Ramsey County facilities. Below is a competitive solicitation summary.

RFP Title	Recycling and Municipal Solid Waste Management Services for Ramsey County Facilities
RFP Release Date	June 3, 2020
RFP Response Due Date	July 9, 2020
Number of Contractors Notified	250
Respondents	2
Proposal Evaluation Committee	Environmental Health Supervisors (2), Environmental Health Specialist II, Building Services Manager, Contract Manager, City of Saint Paul Solid Waste Programs Supervisor
RFP Evaluation Criteria	Contractor Qualifications; Key Personnel Qualifications; Project Understanding and Approach; Cost; Added-Value through Creative Solutions and Additional Services; Accuracy, Clarity, Completeness and Succinctness of Proposal; Demonstrated Strategies to Minimize Environmental Impacts
Contractor Recommended	Waste Management of Minnesota, Inc.

The evaluation team evaluated the proposals based on the criteria identified in the solicitation and is recommending one contractor, Waste Management of Minnesota, Inc., to provide recycling and MSW management services for Ramsey County facilities for the term of January 1, 2021 through December 31, 2021, with the option to renew for up to four (4) additional one year periods.

#### County Goals (Check those advanced by Action)

☒ Well-being

☐ Prosperity

☐ Opportunity

☐ Accountability

#### Racial Equity Impact

The majority of the contract services provided in this contract are for waste and recyclables generated from county activities, and is a demonstration of how waste and resources should be properly handled. Part of the contract services include collection of residential food scraps from the 16 food scrap collection sites operated by the county at the yard waste sites and in partnership with seven municipalities and two non-profit organizations. Food scrap collection is available to all residents at no cost. Public Health recognizes that use of recycling services are not even across racial groups and invests in efforts to reach underrepresented

communities in order to overcome barriers and bring about parity across our community.

### Community Participation Level and Impact

There was no specific community participation in defining the services for internal county waste and recycling. By extension, however, the scope of this work stems from the county's Solid Waste Management Master Plan, which included guidance for this work, and which included significant community engagement in its development

☒ Inform      ☒ Consult      ☒ Involve      ☒ Collaborate      ☐ Empower

### Fiscal Impact

The current cost for services ranges from \$30,000-\$45,000 per month, depending upon the seasonal service levels and volume of waste and recycling generated. Based on the rates in the new agreement, it is estimated that costs will increase up to 12% in 2021. Funding for this service is included in the 2021 Public Health budget.

### County Manager Comments

County Board approval is required for new professional or client services agreements resulting from the Request for Proposal process. For more information about doing business with Ramsey County, visit <https://www.ramseycounty.us/businesses/doing-business-ramsey-county>.

### Last Previous Action

None.

### Attachments

1. Professional Services Agreement with Waste Management of Minnesota, Inc.